

## CALL FOR TENDERS

### **French expert with a background in European Law, European Studies, Political Science or International Relations for the organization of a focus group in Paris**

#### **1. Introduction**

##### *a. Objectives of the tender*

As part of the [FAIR EU project](#), European Citizen Action Service (ECAS) is currently looking for **an expert with a background in European Law, European Studies, Political Science, International Relations or similar**. The main task of the expert will be to organize a focus group in Paris in order to identify and analyse the links between obstacles to free movement and the exercise of political rights. **The candidate is expected to hold solid understanding of the concept of freedom of movement in the EU, and political participation of EU citizens.**

##### *b. Description of the project*

FAIR EU (Fostering Awareness Inclusion and Recognition of Mobile EU Citizens' Political Rights) aims to foster the successful inclusion of mobile EU citizens in their host EU country's civic and political life through the provision of a holistic approach to tackling obstacles they face when exercising their rights. Both free movement and political rights of mobile EU citizens are intimately related: the fact that exercising political and civic rights is dependent on the implementation of free movement rights lies at the heart of our approach.

The FAIR EU project is co-funded by the Rights, Equality and Citizenship Programme (2014-2020) of the European Union. It is implemented by a consortium coordinated by ECAS and composed of the following partners: Migration Policy Group ([MPG](#)), European Association for Local Democracy ([ALDA](#)), the European University Institute ([EUI](#)), [Malmo University](#) and [Maastricht University](#).

Detailed information about the project is available on the project website: <https://faireu.ecas.org/>

#### **2. Detailed description of the tasks**

The selected expert will be required to carry out the following tasks:

- Select and invite participants for the focus group, in cooperation with ECAS, including representatives of civil society organisations, academia and national/local governments;
- Take charge of logistical aspects of the focus group (setting the date, arranging the venue, catering, etc.);

- Regularly liaise with the coordinator of the FAIR EU project;
- Conduct and moderate the focus group: discuss the links between the obstacles to freedom of movement and exercise of political rights (based on own expertise, available research and the hypotheses developed by ECAS);
- Develop the final report from the focus group including a summary of the discussions and main conclusions regarding the link between the obstacles to freedom of movement and political participation. The report must be developed in English and French.

### **3. Time framework for the focus group**

The focus group should take place between 15 and 30 November.

### **4. Financial offer**

The offer for organization of the focus group can be priced up to €1,272 all taxes included. Additional resources will be provided for the logistical organisation of the event (room rental, catering).

### **5. Required qualifications**

The expert should possess:

#### **1) General qualifications:**

- University degree in Law, Political Science, European Studies, International Relations or similar;
- Fluency in English and French;
- Knowledge of the legal system and institutions of the country where the focus group will take place.

#### **2) General professional experience**

- At least 5 years of professional experience;
- Solid understanding of the concept of freedom of movement in the EU and political participation of EU citizens.

#### **3) Specific skills**

- Previous experience as expert or trainer on the topic of freedom of movement and/or political participation;
- Proven ability to moderate and facilitate discussions in workshops or focus groups.

## 6. Evaluation criteria

The evaluation will be based on cumulative analysis (i.e. technical qualifications and price proposal). The weight of the technical criteria is 70%; the weight of the financial proposal is 30%.

Criteria	Maximum Points
<b>Technical</b>	<b>100 pts</b>
General Qualifications	30 pts
General Professional Experience	30 pts
Specific skills	40 pts

## 7. Application procedure

To express your interest please send your CV, expression of interest and financial proposal to [anna.zaremba@ecas.org](mailto:anna.zaremba@ecas.org) by **2 November 2018**.