

CALL FOR TENDERS

Legal experts specialized in freedom of movement and political participation for organization of focus groups

1. Introduction

a. Objectives of the tender

As part of [FAIR EU project](#), European Citizen Action Service (ECAS) is currently looking for **6 legal experts in the field of free movement and political rights** based in the following countries: Belgium, France, Greece, Ireland, Portugal and Luxembourg. The main task of the legal experts will be to organize focus groups (one per country) in order to identify and analyse the links between obstacles to free movement and the exercise of political rights.

b. Description of the project

FAIR EU (Fostering Awareness Inclusion and Recognition) aims to foster the successful inclusion of EU mobile citizens in their host EU country's civic and political life through the provision of a holistic approach to tackling obstacles they face when exercising their rights. Both free movement and political rights of EU mobile citizens are intimately related: the fact that exercising political and civic rights is dependent on the implementation of free movement rights lies at the heart of our approach.

The FAIR EU project is co-funded by the Rights, Equality and Citizenship Programme (2014-2020) of the European Union. It is implemented by a consortium coordinated by ECAS and composed of the following partners: Migration Policy Group ([MPG](#)), European Association for Local Democracy ([ALDA](#)), the European University Institute ([EUI](#)) and [Malmo University](#).

Detailed information on the project is available at its website: <https://faireu.ecas.org/>

2. Detailed description of the tasks

The selected experts will be required to carry-out the following tasks:

- Select and invite participants for the focus groups, in cooperation with ECAS, including representatives of civil society organisations, academia and national/local governments;
- Take charge of logistical aspects of the focus groups (arranging the venue, catering, etc.);
- Conduct and moderate focus groups: discuss the links between the obstacles to freedom of movement and exercise of political rights (based on own expertise, available research and the hypotheses developed by ECAS);

- Develop the final report from the focus groups including a summary of the discussions and main conclusions regarding the link between the obstacles to freedom of movement and political participation. The report must be developed in English and in the language of the country where the focus group took place.

3. Time framework for the focus groups

The focus groups should take place within the time framework specified below:

- Belgium (Brussels) – 3-14 September 2018
- France (Paris) – 16-30 September 2018
- Greece (Athens) – 16-31 October 2018
- Ireland (Dublin) – 1-16 November 2018
- Portugal (Lisbon) – 26 November-7 December 2018
- Luxembourg (Luxembourg) – 7-18 January 2019

4. Financial offer

The offer for organization of each focus group can be priced up to €1,272 all taxes included. Additional resources will be provided for the logistical organisation of the event (room rental, catering).

5. Required qualifications

The legal experts should possess:

1) General qualifications:

- University degree in law
- Fluency in English
- Fluency in the language of the country where the focus group will take place
- Knowledge of the legal system and institutions of the country where the focus group will take place

2) General professional experience

- At least 5 years of professional experience
- In-depth knowledge of EU law in relation to freedom of movement and political participation

3) Specific skills

- Previous experience as expert or trainer on the topic of freedom of movement and/or political participation
- Proven ability to moderate and facilitate workshops or focus groups

6. Evaluation criteria

The evaluation will be based on cumulative analysis (i.e. technical qualifications and price proposal). The weight of the technical criteria is 70%; the weight of the financial proposal is 30%.

Criteria	Maximum Points
Technical	100 pts
General Qualifications	30 pts
General Professional Experience	30 pts
Specific skills	40 pts

7. Application procedure

To express your interest please send your CV, expression of interest and financial proposal to anna.zaremba@ecas.org by **30 June 2018**.